

**PPEP TEC HIGH SCHOOL
TITLE I SCHOOL PARENT AND COMMUNITY
INVOLVEMENT POLICY**

PARENT INVOLVEMENT

Each Title I PPEP TEC High School shall:

1. Convene an annual meeting, at a convenient time, to which all parents of participating children shall be invited and encouraged to attend, to inform parents of their school's participation under Title I, and to explain the requirements of Title I, and the right of parents to be involved. The annual Title I meeting will be held in conjunction with the school open house.
2. Offer a flexible number of meetings, such as meetings in the morning or evening, and provide, with funds provided under Title I, transportation, child care, or home visits, as such services relate to parental involvement. The Parent Liaison will coordinate such meetings and activities with the input from parents and teachers.
3. Involve parents, in an organized, ongoing, and timely way, through the Site-Based Council and Migrant Advisory Council, in the planning, review, and improvement of Title I programs, including planning, review, and improvement of the school parental involvement policy.
4. Provide parents of participating students:
 - Timely information about Title I programs at annual Title I meetings and through the quarterly newsletter sent with the student progress report;
 - A description and explanation of the curriculum in use at the school, the forms of academic assessment used to measure student progress, and the proficiency levels students are expected to meet; and
 - If requested by parents, opportunities for regular meetings to formulate suggestions and to participate, as appropriate, in decisions relating to the education of their children, and respond to any such suggestions as soon as practically possible.

SHARED RESPONSIBILITIES FOR HIGH STUDENT ACADEMIC ACHIEVEMENT

As a component of the school-level parental involvement policy, each school shall jointly develop with parents for all children served under Title I a school-parent compact that outlines how parents, the entire school staff, and students will share the responsibility for improved student academic achievement.

BUILDING CAPACITY FOR INVOLVEMENT

To ensure effective involvement of parents and to support a partnership among the school, parents, and the community to improve student academic achievement, each Title I PPEP TEC High School:

**PPEP TEC HIGH SCHOOL
TITLE I SCHOOL PARENT AND COMMUNITY
INVOLVEMENT POLICY**

- Shall provide assistance to the parents of students serviced by PPEP TEC High School, as appropriate, in understanding such topics as the State’s academic content standards and State student academic achievement standards, State and school academic assessments, the requirements of Title I, and how to monitor a student’s progress and work with educators to improve the achievement of their children;
- Shall provide materials and training to help parents to work with their children to improve their children’s achievement, such as training in use of “best practices” and reading assessments, training in the development of strategies for at-risk students, literacy training and using technology, as appropriate, to foster parental involvement;
- Shall educate teachers, instructional aides, counselors, and other staff, with the assistance of the parent liaison and parents, in the value and utility of contributions of parents, and in how to reach out to, communicate with, and work with parents as equal partners, implement and coordinate parent programs, and build ties between parents and the school through training at pre-service and in-service meetings, training at Site-Based Council and Migrant Parent Advisory Council meetings; and coordinating funding for professional development for the parent liaison, teachers, instructional aides, counselors, and parents; and
- Shall ensure that information related to school and parent programs, meetings, and other activities is sent to the parents of participating students in a format and, to the extent practicable, in a language parents can understand. Translators will be made available at annual open houses and Title I meetings, and flyers, quarterly newsletters, and the PPEP TEC High School website will provide information in both English and Spanish.

ACCESSIBILITY

In carrying out the parental involvement requirements of Title I, PPEP TEC High School, to the extent practicable, shall provide full opportunities for the participation of parents with children with limited English proficiency, parents with children with disabilities, and parents of migratory children, including providing information and school reports in a format and, to the extent practicable, in a language such parents can understand.

For more information about parent and community involvement, please contact the Director of Federal Programs at (520) 294-6997.