

**PPEP TEC HIGH SCHOOL
GOVERNING BOARD MEETING
PPEP TEC High School Administrative Office
Via Zoom Meeting and Conference Call
1840 E Benson Highway
Tucson, AZ 85714**

**October 7, 2020
6:30 PM**

MINUTES

Notice

A notice of this meeting was posted at the PPEP TEC High School Administration Office, 1840 E. Benson Highway, Tucson, Arizona; the PPEP & Affiliates, Inc. Main Office, 802 E. 46th Street, Tucson, Arizona; the PPEP NFJP / DOL / Behavioral Health Office, 901 E. 46th St. , Tucson, AZ; **October 2, 2020**

In Attendance-Board via Zoom Meeting

Gertha Brown-Hurd, Board President
Dr. Celestino Fernandez, Board Member
Maria Chavez, Board Member
Dr. Yvonne Perez, Board Member
Hector Sanchez, Board Secretary (via phone conference)

In Attendance -Administration via Zoom Meeting

Dr. John Arnold, CEO and founder of PPEP Inc.
Barbara Coronado, PPEP Inc. CFO
Wayne Tucker, PTHS Superintendent
Jeffery Mace, PTHS Recruitment and Retention Coordinator

Call to Order

Madam President Gertha Brown Herd calls the meeting to order at 6:30 PM. Superintendent Wayne Tucker leads rollcall via zoom. He also welcomes members of the community, invites them to introduce themselves in the Zoom chat box, and advises that they are welcome to ask questions or make statements at the end of the meeting during the **Call to the Public**. All board members are present for this meeting and acknowledge their attendance with a response of “here” or “present”.

Old Business

I. Approval of the August 26, 2020 Meeting Minutes– Action Item

The motion is made to approve the minutes of August 26, 2020 meeting by board member Dr. Celestino Fernandez and seconded by board member Maria Chavez. The vote is unanimous including member Dr. Yvonne Pérez via zoom and Board Secretary Hector Sanchez telephonically; the motion is carried.

New Business

II. Approval of PPEP TEC High School Annual Financial Report FY 20-Action Item

The PTHS Data Coordinator Eva Ybarra, reads over the report page-by-page itemizing revenue, program expenditures, and over all funding for the PPEP TEC High School District. Total revenue from all sources for FY 20 is \$6, 904,164, which can be found on page one of the Annual Financial Report, (AFR). The following page itemizes the expenditures for FY 20, which is broken down by Regular Education that totaled \$4,874,873, Special Education that had a total of \$522,646 in expenditures. In addition, there were expenditures in student transportation, classroom site funds, and dropout prevention, which shows a total amount of expenditures in FY 20 of \$6,492, 362.

As part of the AFR two separate worksheets are created to show the revenue and expenditures of the food services provided for the students of PPEP TEC High School and performance pay for instructional staff.

The total revenue from the food service program was \$278,555. It also tallies the total meals served to students in FY 20, which shows that 36,134 breakfasts and 55,420 lunches over the course of the academic year.

On page three of the AFR the Classroom Site Project is broken down into two sections; it shows the base salary of a full time instructional staff member in various programs and the Classroom Site Project Performance Pay that provides additional pay for instructional staff according to their performance in the classroom and student achievement. This also includes funding for a dropout prevention program.

Mrs. Ibarra points out the average yearly salary of a full-time teacher to be \$40,652.00. COVID relief funds were also awarded in FY 20 \$1695.00.

*A copy of the PPEP TEC High School Annual Financial Report is available upon request

The motion is made to approve The PTHS Annual Financial Report FY 20 by member Maria Chavez and seconded by board member Dr. Celestino Fernandez. The vote is unanimous including member Dr. Yvonne Pérez via zoom, and board secretary Hector Sanchez telephonically; the motion is carried.

III. Review and Approval of the PPEP TEC High School SY 2020/21 Student & Parent Handbook-Action Item

Superintendent Wayne Tucker presents to the board the SY 2020-21 Student & Parent Handbook. It is essentially the same as last year however, the Arizona Department of Education changed the requirements to the English Language Learners program. It is a shorter model requiring students to participate in the program from four hours a day to two hours a day to ensure that students are able to earn core credits to facilitate graduation in a timely manner. Therefore, the handbook reflects the changes to the model on pages nine to eleven.

The motion is made to approve the PTHS SY 2020/21 Student & Parent Handbook by board

member Dr. Celestino Fernandez and seconded by board Secretary Hector Sanchez. The vote is unanimous including member Dr. Yvonne Perez and Maria Chavez via zoom.

Miscellaneous Items-

At a request of the Governing Board, Superintendent Tucker provides a report of COVID 19 cases across the district. He states that the Cesar Chavez Learning Center in San Luis Arizona has had the most cases in the district six staff members have had members of the family contract the virus but the staff members themselves did not test positive. Two additional staff members did test positive over the summer and one was symptomatic. Six students have reported positive results but have not been in the school this year, and five students have lost family members to COVID-19.

- At the Jose Yopez Learning Center in Somerton Arizona had one teacher that reported positive and quarantined and a student that reported a positive case however, the health department does not show that student's result.
- At the Alice Paul Learning Center, the school office aide tested positive for the virus and stayed home. It was determined through contact tracing that she did not contract the virus from the school.
- At the Celestino Fernandez Center in Tucson has zero cases from students or staff contracting the virus.
- The Colin Powel Learning Center has zero cases from students or staff contracting the virus.
- The Raul Castro Learning Center has zero staff and two students that did test positive however, the student have been in quarantine with family.
- In regards to the Colin Powel and Raul Castro Learning Centers in Cochise County have been approved to open fully if they chose to do so. Superintendent Tucker has assured the board that all precautions are in place to offer a safe environment to attend school in-person if they choose to do so. Most students however have chosen to attend classes virtually.
- In Pima County, the green light is no longer active for in-person classes due to the University of Arizona outbreak therefore stalling the re-opening of the Celestino Fernandez Learning Center.
- The two sites in Yuma County, the Cesar Chavez and Jose Yopez Learning Centers are not scheduled to open for in-person classes until after the second semester which is at the request of the health department in that community.

The PPEP TEC High School Retention and Recruitment Coordinator provides an overview of the school district and the enrollment numbers thus far. Due to the COVID-19 virus, most student activities are zoom meetings with crew leaders and students in their groups. Last year enrollment ended with 767 and 690 to 700 students across the district are currently enrolled. Mr. Mace states that most of the state has seen a drop in enrollment however; the data has come from district schools not charter schools. There are some sites across the district have been able to maintain their enrollment. Addressing retention at this time has been positive hoping that the continuous engagement with students will ensure student retention in the program. The sites are planning to provide some more involvement in the schools and engagement including that food boxes to be provided for families in the Tucson area through a partnership with the 3000 club. The distribution will provide over four thousand food boxes to those in need and includes students from the

Celestino Fernandez Learning Center.

The PPEP TEC High School founder and CEO Dr. John Arnold PhD. speaks in memory of the PPEP TEC High School Governing Board Ralph Romero who passed away unexpectedly shortly before this meeting and a scholarship fund that has been created in his name to provide college opportunities to migrant farm working students at PPEP TEC High School.

Dr. Arnold informs the board and those attending the meeting about a new program that will begin the following day. Over four thousand food boxes will be available for those in need of assistance. Each box can support a family of four for one week it is officially called the PPEP Food Securities Project.

Call to the Public-This is the time for the public to comment. Members of the Board may not discuss items that are not specifically identified on the agenda. Therefore, pursuant to A.R.S. § 38-431.01 (H), action taken as a result of public comment will be limited to directing staff to study the matter, responding to any criticism, or scheduling the matter for further consideration and decision at a later date.

Adjourn-Board member President Gertha Brown Hurd

Board member Hector Sanchez moves to adjourn the meeting.

Meeting adjourned at 7:21 PM