

**PPEP TEC HIGH SCHOOL
GOVERNING BOARD MEETING
PPEP TEC High School Administrative Office
Via Zoom Meeting and Conference Call
1840 E Benson Highway
Tucson, AZ 85714**

**March 7, 2024
6:30 PM**

MINUTES

Notice

A notice of this meeting was posted at the PPEP TEC High School Administration Office, 1840 E. Benson Highway, Tucson, Arizona; the PPEP & Affiliates, Inc. Main Office, 802 E. 46th Street, Tucson, Arizona; the PPEP NFJP / DOL / Behavioral Health Office, 901 E. 46th St., Tucson, AZ; **March 5, 2024**

In Attendance-Board via Zoom Meeting

Gertha Brown-Hurd, Board President
Maria Chavez, Board Member
Arnold Palacios, Board Member
Dr. Celestino Fernandez, Board Member
Dr. Ricardo Castro Salazar, Board Member
Linda Daling, Board Member

In Attendance -Administration via Zoom Meeting

Dr. John Arnold, CEO, and founder of PPEP Inc.
Wayne Tucker, PTHS Superintendent
Michael Carpenter, PTHS Budget Grant Analyst
Linda Garcia, PTHS Student Recruitment and Retention Coordinator

Call to Order

Madam President Gertha Brown Herd calls the meeting to order.
at 6:30 PM. Superintendent Wayne Tucker leads rollcall via zoom. All board members that are present for this meeting, acknowledge their attendance with a response of “here” or “present”.

Old Business

I. Approval of Minutes from the Meeting of October 4, 2023– Action Item

The motion is made to approve the minutes of October 4, 2023, meeting by board member Dr. Celestino Fernandez and seconded by board member Maria Chavez. President Brown-Hurd, Member Castro Salazar, and Member Palacios vote in the affirmative; the motion is carried.

New Business

I. Review and Approval of the SY 2024 Annual Disclosure Statement-Action Item

Superintendent, Wayne Tucker, presents to the board the Annual Disclosure statement with no changes from when last approved in the October meeting.

The motion is made to approve the Annual Disclosure Statement by board member Maria Chavez and seconded by board member Dr. Celestino Fernandez. President Brown-Hurd, Member Castro Salazar, and Member Palacios vote in the affirmative; the motion is carried.

II. Review and Approval of the Individual School Emergency Operations Plans-Action Item

Superintendent, Wayne Tucker, presents to the board the Individual School Emergency Operations Plan. The PTHS schools worked with local law enforcement and emergency services to create their individual plans.

Member Chavez asks if the plans are the same format throughout the schools and Mr. Tucker answers that the format only varies based on the location of the school, but it is similar in each site.

The motion is made to approve the Individual School Emergency Operations Plan by board member Dr. Castro Salazar and seconded by board member Dr. Celestino Fernandez. President Brown-Hurd, Member Chavez, and Member Palacios vote in the affirmative; the motion is carried.

III. Review and Approval of Policy Updates- Action Item

PTHS Budget and Grant Analyst, Michael Troy Carpenter, presents to the board the updated the Debarment and Suspension Policy, the Solicitation Requirements-3Bids/Quotes Policy, and the User Access to GME Policy.

Board Member, Dr. Castro Salazar asks about the Solicitation Requirements if there was a time where there were not 3 bids. Mr. Carpenter answers that there was one instance this past year.

Mr. Tucker presents to the board the updated PTHS Policies and Procedures to the Excuse from School Attendance for Religious Observance Policy, Reporting of Suspected Serious Crime Policy, Notification of Bullying Policy.

Board Member, Dr. Castro Salazar, asks if the Bullying policy is more detailed aside from this update and Mr. Tucker answers that in the Parent Handbook there is a more extensive bullying policy.

Board member, Maria Chavez, asks if the Reporting of Suspected Serious Crime Policy has a timeframe. Mr. Tucker answers that there was no timeframe in the statute, but the general census is that it would be reported immediately as soon as one becomes aware. Mr. Tucker will include the wording immediately in the policy.

The motion is made to approve the Policy Updates by board member Dr. Celestino Fernandez and seconded by board member Maria Chavez. President Brown-Hurd, Member Castro Salazar, and Member Palacios vote in the affirmative; the motion is carried.

IV. Removal of Mr. Hector Sanchez from PTHS Governing Board-Action Item

The motion is made to approve the removal of Mr. Hector Sanchez from PTHS Governing Board by board member Dr. Celestino Fernandez and seconded by board member Maria Chavez. President Brown-Hurd, Member Castro Salazar, and Member Palacios vote in the affirmative; the motion is carried.

V. Induction of Ms. Linda Daling to PTHS Governing Board-Action Item

Ms. Linda Daling introduces herself to the board.

The motion is made to approve the Induction of Ms. Linda Daling to the PTHS Governing Board by board member Dr. Castro Salazar and seconded by board member Dr. Celestino

Fernandez. President Brown-Hurd, Member Chavez, and Member Palacios vote in the affirmative; the motion is carried.

Miscellaneous

VI. PTHS Updates-

- **Year to Date Financial Update**
- **Capital Improvement Projects Update**

Mr. Carpenter presents to the board a financial and Capital Projects Update.

- **Site Activities**

PTHS Student Recruitment and Retention Coordinator, Linda Garcia, presents to the board the school updates. The schools are doing community service, participating in school activities such as job fairs, and established a basketball team throughout the sites.

Call to the Public-This is the time for the public to comment. Members of the Board may not discuss items that are not specifically identified on the agenda. Therefore, pursuant to A.R.S. § 38-431.01 (H), action taken because of public comment will be limited to directing staff to study the matter, responding to any criticism, or scheduling the matter for further consideration and decision at a later date.

Adjourn-Board member President Gertha Brown Hurd

Meeting adjourned at 7:45 PM.